

## Annex 5: Provisional Logical Framework for 2 phases

The following logical framework was developed comprehensively for both phase 1 and phase 2. It will be reviewed updated and adapted during the first team coordination meeting.

	<i>Intervention Logic</i>	<i>Risks and Assumptions</i>	
<b>Overall Objective</b>	To contribute to the social and economical sustainable development of the Caribbean by strengthening the capacity for regional collaborative action on critical ICT4D issues/potentials in the Caribbean	<ul style="list-style-type: none"> <li>- The macro-economy remains stable, supporting economic, fiscal and social stability;</li> <li>- Natural disasters will have manageable consequences;</li> </ul>	
<b>Results</b>	<b>Objectively Verifiable Indicators of results</b>	<b>Sources of Verification</b>	<b>Risks and Assumptions</b>
<b>Result 1:</b> Further Strengthening the CIVIC virtual community as a regional catalyst for ICT4D in the region and develop Sectoral/thematic ICT4D Networking in the Caribbean  <b>Result 2:</b> Develop and strengthen capacity for ICT4D management and ICT mainstreaming in all social and economic sectors in the Caribbean	1. A comprehensive multilingual CIVIC virtual space/portal that includes a number of thematic and national channels and which integrates with the clearinghouse is online by the end of the project	<ul style="list-style-type: none"> <li>- Web site</li> <li>- Individual result/activities and project report workshop reports</li> </ul>	<ul style="list-style-type: none"> <li>- Stakeholders take maximum advantage of such opportunities;</li> <li>- No difficulties in collaboration with stakeholders</li> <li>- Partners own difficulties</li> <li>- Other projects achieve their</li> </ul>
	2. CIVIC is self managed by the end of the project, in particular: 15-20 members are trained to animate their thematic/national channel (list + web channels moderation and animation capacity) and there are appropriate online resources to train others who could replace any members. The reviewed governance mechanism is implemented and a complete system/mechanism of CIVIC self management by members is in place		
	3. A call for stories, to be used for advocacy, has been organized, and advocacy-oriented activities have been developed		
	4. CIVIC is much more diverse, in terms of members, spoken languages, sectors and content contributions		
	5. A regional capacity for ICT4D mainstreaming in social sectors is developed and 30 stakeholders are trained in how to integrate ICT in their sector:		
	6. Mechanism in place, national incubation network partners staff trained to incorporate ICTs in their business support services		

	<i>Intervention Logic</i>	<i>Risks and Assumptions</i>	
<b>Result 3:</b> Support the development of regional ICT4D collaborative projects.	7. Several specific ICTD4D channels/networks have been created and are active (health, education, disaster management, etc,		
	8. a B2B/ICT business oriented networking is in place (with support from specific partners other than ICA)		
	9. At least 5 regional quality collaborative ICT4D projects were developed by members and have been discussed with supporting agencies		
<b>Result 4</b> Survey and evaluate CIVIC networking impacts, beyond its core.	10. . Survey has been developed to determine CIVIC's network of influence (impacts beyond and behind the network)		
	11. A monitoring and evaluation system for CIVIC's progress is in place		

<i>Activities</i>	<i>Intervention Logic</i>	<i>Resources</i>
<b>Activities 1</b> CIVIC 2.0 online platform	Convene a CIVIC members working group (as much as possible the same that has developed most of the requirements for the platform) to define the TORs for the platform development and oversee the consultant selection process as well as the	One Team member/consultant responsible to facilitate the working group, and overview the online platform deployment process
	Select and hire technical person	
	Develop the portal and existing clearinghouse integration	Funding for the technical consultant, hosting and other admin overheads
	Beta version for test and trial (internal then "live")	
	Final version CIVIC 2.0 web/portal delivered	
<b>Activities 2:</b> Animation, moderation and channel facilitation	Moderation and animation of the main discussion list on a permanent basis	One Team member/consultant responsible to facilitate and overview the process and CIVIC main list moderator
	Facilitation of specific discussions to arrive at CIVIC positions e.g. for purposes of advocacy and/or collaborative projects (on a permanent basis)	
	Support for the facilitation of discussions with CIVIC mandate to produce specific outputs (on a permanent basis)	Volunteer and paid thematic moderators

<b>Activities</b>	<b>Intervention Logic</b>	<b>Resources</b>
	Selection of a pool of members/persons who will facilitate Sub-groups/thematic channels. They will be in charge of both web site sections/channels and thematic sub group / mailing lists / forums. They will report to the main group, prepare bimonthly reports, and build a constituency around that theme or blogs. Terms of reference will be developed	Same Team member/consultant responsible Volunteer thematic moderators
	Establishment of thematic channels, that are estimated about 6 for the first year (e.g. open source and software, education and ICT, e-government, ICT policy and regulation, business, disaster management and ICT)	
	Organisation of a moderators training workshop (one in year 1 for 2 days) – at least 20 people will be trained in maintaining their thematic web site sections/channels and thematic sub group / mailing lists / forums.	Funding for the technical consultant, hosting and other admin overheads. Workshop costs/facilitations
<b>Activities 3</b>		
Web and clearinghouse content	Main Web content coordinator permanent work (overseeing the whole platform)	One Team member/consultant responsible to facilitate and overview the process
	Establishment of editorial policy taxonomy to maintain consistency in categorization of web content	
	Identification of a pool of content managers who will approve web content (most will be the same “channel moderators” selected in activities 2 above)	Volunteer thematic moderators and budget of Previous activities
	The training of the channels/thematic sections content managers will be part of the same training workshops described in activities 2 above	
	Identify and contract persons to complete uploading content in the clearinghouse,	Contracted persons, to enter about 500 entries
	Identify and contract someone to provide ongoing actualisations (as press articles, events, etc.)	Contracted person, one year
	Translation of web content and documents (ongoing)	Automatic for content, paid for documents
<b>Activities 4</b>		
Diversity enhancement and monitoring activities	Ongoing Interventions of the diversity facilitator, enforce strategies for CIVIC diversity and support mainstreaming of cultural diversity on ICT/ICT4D	A diversity facilitator Team member/consultant (paid) to set up monitoring tools, monitor diversity and enforce strategies for CIVIC diversity  Includes setup and running the diversity monitoring system.
	Establishment of a systematic and permanent monitoring of CIVIC diversity to monitor changes in membership in terms of language, sector, gender and age	

<b>Activities</b>	<b>Intervention Logic</b>	<b>Resources</b>
	"Human" translation of main CIVIC documents into the three main languages : French, English and Spanish	Translators and their supervision
	Develop and deploy improved Auto translation tools for forums and mailing list	Consultant, tool development
	Promotion of CIVIC among women and youth groups to enhance greater gender and age diversity	Part of diversity facilitator activities
	Hosting of meetings in French and Spanish and Dutch speaking territories to promote CIVIC membership (4 meetings)	Local partners for organisation Meetings costs and travel.
<b>Activities 5</b> CIVIC 2.0 event	Organise the event and its associated tracks. Prepare reports	One Team member/consultant responsible to facilitate and overview the meeting organisation process
	Seek additional funding, partners, and sponsors.	
	Identify participants, Organise logistics	Funding for the meeting (travel, accommodations, facilities translation, resource persons, venue, meeting materials)
	Facilitate meeting sessions	
<b>Activities 6</b> ICT4D projects design, promotion and management capacity building	Prepare and deliver a 2 day workshop to develop capacity to manage mainstreaming of ICT in sectors such as education, health, disaster management, etc as tracks during the Regional CIVIC meeting event which will be convened in Year 1 (see activities 5))	Facilitators team
	Assist and mentor members (especially the thematic channel facilitators) in developing 5 sound regional ICT4D projects ensuring that they are finalized and submitted for funding	Team member/consultant in charge for the tasks
	Broker with donors: present them for funding.	
<b>Activities 7</b>	Identify online course developer and contract it to develop an online course for developing case studies	Contracted technical person
	Offer course online	CIVIC 2.0 Web site (already in places)
	Organize and manage a call for "case studies", CIVIC members' jury, and select winners.	Team member/consultant in charge for managing these tasks
	Select (with the same jury) recipients of support to present CIVIC position documents or case studies in regional meetings and events	Prices in form of travel support to present case studies (advocacy)

<b>Activities</b>	<b>Intervention Logic</b>	<b>Resources</b>
<b>Activities 8</b>	Convene a CIVIC members working group, draft TORs,	Team member/consultant
	Select consultant, and overview survey conduction (each year) and a “beyond and behind the scenes” study	Funding for survey consultant
<b>Activities 9</b> Project administration coordination and management	Conduct general coordination activities such as online discussions, conf calls, email coordination mailing list, progress reports etc. Set up the coordination tools (implementation logical framework, action plan, etc).	Team member/consultant: implementation coordination
	Implement the administrative and financial management (includes ICA financial reporting all contracts management)	Team member/consultant: administration
	Convene and organize coordination meetings – 6 proposed over 2 years	Travel costs (6*4000)
	Maintenance of the CARISNET consortium web site	Team member/consultant web maintenance
	Monitor and document (systematize) lessons learned	Team member/consultant research and evaluation